

Welcome to Acton Elementary School

8010 Acton Road Indianapolis, IN
46259

School Phone Numbers

Main Office: 317-862-6108

Attendance Line: 317-803-5105

FAX Line: 317-862-7251

School Hours:

8:50 – 3:50 M T TH F

8:50-3:20 Wednesday

Office Hours: 8:00 – 4:30

School Mascot:

Tigers



FTCSC Mission Statement

Our mission is to instill in all students a passion for lifelong learning and to inspire each one to contribute as a responsible citizen to the future of our interconnected world.

Arriving Late:

If students arrive **after** the tardy bell parents need to **walk them into the front office and sign them in** before they can go to class.

Car Rider Line:

Please use the car rider line for **ALL** drop-offs and pick-ups. **Students are not permitted to be dropped**

off or picked up at the front office.

Only drop off at the office after the 8:50 AM bell and walk your student into the building to be signed in as tardy. Students can walk themselves to class.

Picking Up at the Office:

All students not riding the bus or in YMCA care should be **car riders**. We ask that you **not** make it a routine to pick up your child in the office at the end of the day. If you need to pick up at days end we require you call at least a half hour in advance. If calls are made minutes before the last bell, we may not be able to accommodate you.

Baxter YMCA Program

Students attending Acton Elementary have the opportunity to attend the before and after school care program sponsored by the Baxter YMCA. For more information contact the Baxter YMCA at **887-8788**.

Visitation to Classes

We encourage parents to visit our facility. All visitors must sign in and show their picture I.D at the front office and wear a visitor badge. In order to avoid disruption to instruction time, arrangements should be made with the classroom teacher prior to visiting individual rooms, **at least 24 hours in advance**. All volunteers must have a limited background check on file before assisting students in any way. When coming to school for lunch we ask that your visit be limited to the cafeteria so class time is not disturbed. Parents eating in the

cafeteria with their children are advised to follow cafeteria expectations. **Please do NOT bring in fast food.**

Birthdays/Special Occasion

Parents are encouraged to bring goodies (bookmarks, pencils, donation of a book to the class, goodie bags) instead of edible treats. **We no longer allow edible treats for birthdays.**

Deliveries

Students are not permitted to receive any deliveries (e.g., balloons, flowers, etc.) at school. All FTCSC schools are latex free buildings.

School Communication

Monthly editions of the newsletter will be emailed to parents at the beginning of each month. It is also available on our school website. The newsletter contains important information and is a good communication tool for parents. Classroom teachers also send a weekly newsletter home with students each Friday. This communication will contain information specific to your student's classroom. These newsletters are great tools for communicating the events happening at Bunker Hill, please take time to read them.

Parent-Teacher Organization

The Acton PTO is comprised of volunteers who support the educational mission of the school. The PTO holds monthly meetings and organizes events for the welfare of the students. Membership is FREE and participation is

encouraged in order to benefit the greatest number of students.

Homework

Homework is an out-of-school assignment that contributes to the educational development of students. Homework assignments are due on the specified date given by the classroom teacher. Homework should be looked upon as an extension of the classroom to assist in practicing an already introduced skill or concept.

When You Have a Concern

Any time you have a question or concern about the school process, we invite you to first gather all the facts from your child and his/her teacher. The classroom teacher should be the first line of communication. Teachers can be contacted via email or voicemail. Please understand that they are busy with instruction during the school day but will make themselves available at other times.

Fieldtrips

Fieldtrips are a valuable part of our curriculum. If a parent is asked to chaperone a trip, it is important to know that siblings cannot attend, pictures of students cannot be posted on social media, and parents must practice close supervision. We ask that adults not talk or text on phones while chaperoning field trips.